



MANAGING COMMITTEES OF THE WHOLE HOUSE

PROGRAMME OVERVIEW

This five-day programme is designed to build a thorough understanding of the procedural, technical, and administrative dimensions of the committee of the whole house, combining theory, case studies, and a full-scale simulation to give participants hands-on experience in managing proceedings and ensuring procedural compliance.

PROGRAMME RATIONALE

The Committee of the Whole House is the stage at which Bills receive clause-by-clause scrutiny and the House exercises its most direct oversight of proposed legislation, yet Members and staff often struggle with its complex procedures and documentation. The programme closes this capacity gap by building clear understanding of the Table Office's role and emerging best practice, supporting more efficient and accountable law-making.

LEARNING OUTCOMES

By the end of this course, the learner should be able to explain the principles of an effective table office; discuss procedural matters affecting the workings of the committee of the whole house and analyse the key documents necessary to facilitate the Committee of the Whole House.

TARGET GROUP

The course is designed for clerks at the table, procedural officers, parliamentary legal counsels, table office staff, hansard editors or reporters, and other officers who directly support legislative and plenary processes in Kenyan legislatures.

COURSE CONTENT

The course covers the table office in the law-making process, legislative tools, order of business, the purpose and procedure of the committee of the whole house, post-Committee proceedings, the third reading and emerging practices.

VISION

A global Centre of excellence in
Legislative Governance

MISSION

To Enhance Capacity Development
for Effective and Efficient
functioning of Parliament,
Legislative Assemblies and other
key stakeholders.



BENEFITS OF ATTENDING

By the end of this course, the learner will be able to explain the principles of an effective table office, discuss the procedural matters that affect the workings of the Committee of the Whole House, and analyse the key documents necessary to facilitate its proceedings.

DATES, VENUE AND FEES

-  14TH TO 18TH SEPTEMBER, 2026
-  **NAIROBI, KENYA**
- **FEES:** KSH. 40,200/- (TO COVER TUITION AND TRAINING MATERIALS ONLY)

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